

SAVE THE CHILDREN INTERNATIONAL INVITATION TO TENDER

OFFICE PROVISIONS & CONSUMABLES

TENDER REFERENCE: ITT/ABUJA/2018/005

Save the Children Nigeria Country Office invites your participation to a tender process aiming to set up Suppliers as service providers, able to provide and ensure cost effective supply of Office Provisions/Consumables. The selected Suppliers will sign a Framework Agreement with Save the Children International for a duration of 1 year renewable under a justified performance review.

Below table indicates the types of items we intend to procure. Please, note that this list is not exhaustive as other items that falls under this category (Office Provisions/Consumables) may be procured.

Goods	Form
Full Cream Milk (900g peak milk)	Cartons
Sugar Cubes	Cartons
Lipton tea	Cartons
Nescafe coffee (Caffeinated)gold	Packs
Hand wash (320ml)	Cartons
Table tissue (box)	Cartons
Toilet tissue (belle)	Roll/Packs
Hypo (bleach 1lt)	Cartons
Detergent (areal 1kg)	Bags
Dettol (750ml)	Cartons
Air freshener(300ml)	Packs
Hand sanitizer (500m)	Cartons
Waste bin bags	Cartons
Mop	Pieces
Sweeping brush	Pieces
Mr Sheen	Packs
Harpic toilet hanger	Packs
Hand towels	Pieces
Toilet brush	Pieces
Small poly bags for waste basket	Packs
Scouring powder	Cartons
Soft sponge	Rolls
Local broom	Pieces
Sweeping brush	Pieces
Waste bin bags (heavy duty refuse sacks)	Cartons
Packers	Pieces
Waste bins baskets	Pieces
Liquid soap (morning fresh 1lt)	Cartons
Spider web remover	Pieces
Hand gloves	Pears

Insecticide	Parks
Mopping buckets	Pieces
Mugs	Pieces
Tea spoons	Dozens
Sugar, Milk, Sugar containers	Set
Diner set	Sets
Cutleries	Sets
Cooking pots	Sets
Kitchen knives	Sets
Glass cups	Sets
Cooking spoons	Set
Blenders	Pieces
Bed Sheets, Duvets and pillow cases	Sets
Pillows	Pieces
Microwaves	Pieces
Toasters	Pieces

Your return Tender Dossier must be received at the address above not later than **16th May, 2018 at 5:00pm (the Closing Date**)”). Failure to meet the Closing Date may result in the bid being void. Returned bids must remain open for consideration for a period of not less than 30 days from the Closing Date. Save the Children is under no obligation to award the contract or to award it to the lowest bidder.

Should you require further information or clarification on the tender requirements, please address them to the following e mail: nigeria.tender@savethechildren.org (All official communication should be in English language).

Save the Children looks forward to receive your bids and thank you for the interest in this tender process.

Click on links below to download Tender documents and

Instructions: (https://nigeria.savethechildren.net/sites/nigeria.savethechildren.net/files/Invitation%20to%20Tender%20-%20ITT005_0.docx#overlay-context=ittabuja2018005)

(<https://nigeria.savethechildren.net/sites/nigeria.savethechildren.net/files/Tender%20Response%20Form%20-%20ITT005.docx#overlay-context=ittabuja2018005>)

SAVE THE CHILDREN INTERNATIONAL NIGERIA